

THE UNIVERSITY OF MELBOURNE  
SCHOOL OF BEHAVIOURAL SCIENCE  
DEPARTMENT OF PSYCHOLOGY  
PSYCHOLOGICAL TEST RESOURCE CENTRE

## Application To Borrow Test Materials

Requests must be made a **MINIMUM OF 48 HOURS** in advance of the collection date by:  
(i) submitting the form in advance; (ii) by email <mailto:enquiries@psych.unimelb.edu.au> or (iii) by phone 8344 6377.

A sample copy of Response Forms will be included with each test for REFERENCE ONLY.

Name: \_\_\_\_\_ ID Number: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Course/Year: \_\_\_\_\_

Email: \_\_\_\_\_

<b>I WISH TO BORROW THE FOLLOWING TESTS:</b>	<i>Office Use</i> <b>BARCODE</b>
Please provide full name of test...	

TO BE COLLECTED: \_\_\_\_/\_\_\_\_/\_\_\_\_ (Minimum of 48 hours notice required).

It is my responsibility to return the requested test(s) on time. I will incur fines if any test material is not returned on time and after prescribed period, I will be invoiced the replacement cost of the test. If the requested tests are returned damaged or incomplete I am aware that I am liable for replacement costs. All policies regarding the borrowing of tests can be found in the Policy and Procedures Manual on the department web page.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Supervisor's Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

\*All students **MUST** have this application endorsed by their Supervisor. No Test Materials will be supplied without this endorsement.

**-OFFICE USE ONLY-**

DUE DATE: ____/____/____	Date Returned: ____/____/____	Any Damage/Loss? YES / NO
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DUE DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_ Extension requests: Phone: 8344 6377 or Email: [enquiries@psych.unimelb.edu.au](mailto:enquiries@psych.unimelb.edu.au)

Name:	ID Number:
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<b>TESTS BORROWED</b>	<b>BARCODE</b>

**PLEASE RETURN THIS SLIP WITH THE TEST MATERIALS**